



## SCHOOL REGULATIONS

Revised November 2018

- 1) Boys should be aware of their responsibilities as members of a Christian community and should treat each other accordingly with respect.
- 2) Boys should impress by their standards of manners and politeness at all times.
- 3) Uniform should be worn smartly in accordance with the current uniform list.  
Please also note:-
  - \* Hair-cuts should be sensible and traditional no longer than collar length - neither very short nor long styles (for health and safety purposes) should be worn unless for religious reasons as agreed with the Headteacher. Such pupils must either tie up their hair for gymnastics and sports activities and for practical activities in ADT and Science. Hair designs should not include motifs shaved onto the scalp and obvious use of hair products should not be worn.
  - \* Jewellery should not be worn apart from religious items agreed with the Headteacher. Such jewellery should be removed for gymnastics and games. Body piercing of any sort is not appropriate in school. Watches should not be worn in sports activities but remain the responsibility of their owners once removed.
  - \*Smart watches are not allowed in school but those which act only as a pedometer are allowed.
  - \* Apart for on the occasion of birthdays or for religious observance, lapel badges on blazers should only be those officially issued by the school.
- 4) Pride should be taken in the condition of the school premises and care should be taken against litter or damaging any part of the school in any way.
  - \* Particular care should be taken to deposit litter into the litter and recycling bins.
  - \*Gum is not allowed in our school and nor on official school trips and residential holidays.
  - \* Work placed on display in any area around the school should be respected and looked after. It is not to be damaged in any way.
  - \* Work should be presented as neatly as possible. Formal written work should only be in blue ink (no biros) **from Elements to Rudiments** and Prep at the class teacher's discretion. No formal class or homework should be presented in biro.
  - \* Correction fluid or pen erasers should not be used in school. Mistakes should be crossed out with a single neat line.

- \* In Key Stage 2, each **new** piece of written work should be prefaced by the initials A.M.D.G., to show that the work is being presented as an expression of the glory of God, and dated.
  - \* Homework should be done by the due date. Parents may refer to pupils' reading records, homework diaries or the class page on the web site for further clarification.
  - \* Homework should be signed, timed and marked aided or unaided by parents including if it has been completed and signed in school supervised homework sessions.
- 5) Water and fresh fruit may be consumed during morning break. Bottled water is allowed for consumption in class as needed.
- \* A light, healthy snack may be eaten after 3.00 p.m. by boys staying on for official after school activities, but they are responsible for ensuring that all resultant litter, packaging or unwanted food is placed securely in litter bins or taken home. Foods containing nuts are **NOT** allowed due to the high incidence of pupils with nut allergies in school.
  - \* Food and drink should not be consumed on any coaches or on the school mini buses unless in exceptional circumstances. All rubbish must be removed in such events.
- 6) All boys should arrive at school by 8.30 a.m. for registration and the prompt start to the school day.
- 7) The ramp entrance and the back gate to the school will be locked in the morning following the bell for the start of school being sounded and the children being escorted to their classes. Late comers who arrive after this time should ring the front door bell and enter by the front door. Boys arriving after registration will be marked as being late for the morning session.
- 8) During break times and before school, boys are only allowed in the building with the express permission of members of staff on duty. Boys must gain permission from the teacher in charge to leave the all weather playing surface, playground, building or a classroom for any reason whatsoever including visits to the lavatory. This also applies to extra- curricular activities outside the official school day.
- \* Boys should never be in the school building unsupervised by a member of staff unless officially moving from one part of the school to another or using the lavatory facilities.
  - \* Pupils should not enter a classroom unless there is an adult present. If no adult is present, pupils should line up in single file quietly outside whilst the delegated pupil consults with the teacher in the nearest adjacent classroom.
  - \* Boys should not be unsupervised in any room.
  - \* Under no circumstances are boys allowed to leave the school premises during school hours without prior permission unless in the event of an official evacuation of the school.
  - \* Pupils in **Rudiments and Figures** may leave the school premises unescorted at the end of the day if the form teacher and office have received written authorisation from the parents concerned. Pupils in **Elements and all classes below** must be escorted from

the premises by a responsible adult or young person above the age of 14 so sanctioned by the parent.

- 9) Boys should walk quietly in all areas of the school building at all times.  
\* Pupils should always walk on the left side of the stairs.
- 10) Boys should stop moving and speaking when the whistle is blown by a member of staff in the playground.
- 11) In the event of pupils participating in dangerous behaviour either placing themselves at risk or endangering others, such as in a fight or to prevent a pupil committing an offence or destroying property, staff may use reasonable force to restrain or separate such pupils. All such instances must be recorded.
- 12) Exchanging and swapping of any item is not allowed.
- 13) Pupils who are found to have made malicious allegations against staff will be subject to disciplinary action involving at least fixed term exclusion.
- 14) The school will follow DfE advice Searching Screening and Confiscation (FEB 2014), in the event of needing to search pupils or their possessions with their consent if a member of staff suspects a pupil has a dangerous object or substance in their possession OR without their consent if a pupil is suspected of carrying knives, weapons, alcohol, illegal drugs, stolen items, tobacco, cigarette papers, fireworks, pornographic images or any article likely to be used to commit an offence.
- 15) Class room offences should be dealt with by the teacher. If necessary the Phase Leader will become involved and a record will be made. (See Behaviour Policy.)

This policy should be read in conjunction with the Behaviour Policy.

Reviewed November 2018 – KA  
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